



GUIDELINE FOR TEACHING PROFESSION INTERNSHIP 1 to 4
B.ED. PROGRAM (4 YEAR PROGRAM)
FACULTY OF EDUCATION, ST THERESA INTERNATIONAL UNIVERSITY

TEACHING PROFESSION INTERNSHIP 1 (YEAR 1)

Goal/Keywords: Teacher Role Study, Teacher Observation, Teaching Assistance, Transactional Analysis

List of Required Competencies for Teaching Profession Internship 1: Practicum during the Study

1. Understanding Teacher Duties

Methods: Interviewing mentor teachers, online research, document review.

2. Analyzing Teaching Methods and Classroom Management

Methods: Interviewing mentor teachers, classroom observations, online research.

3. Exploring Teacher-Parent Collaboration

Methods: Interviewing mentor teachers, observing parent-teacher interactions, online research.

4. Register for the Teachers' Council's E-PLC system for learning and self-development in line with professional teaching ethics.

5. Carry out a set of activities for developing teacher characteristics as specified by the curriculum, completing at least 1-3 activities per year until the entire set is finished within 4 Years.

6. Developing Skills for Online Learning

Tasks: Creating a Google Classroom and developing appropriate digital teaching materials.

7. Undertaking School-Specific Professional Tasks

Description: Completing additional assignments from the mentor teacher or school to build professional teaching competency.

8. Compiling a Professional E-Portfolio

Tasks: Creating an E-Portfolio to showcase evidence from tasks 1-7. Inviting mentors, administrators, supervisors, and peers to join the portfolio as a platform for Professional Learning Community (PLC) exchange.

TEACHING PROFESSION INTERNSHIP 2 (YEAR 2)

Goal/Keywords: In-Depth Study & Participation, Teaching Assistance (TA)

List of Required Competencies for Teaching Profession Internship 2: Practicum during the Study

1. In-Depth Study and Participation in Teacher Duties

Methods: Online research, document review, interviews with mentor teachers.

2. In-Depth Study and Participation in Teaching Methods & Classroom Management

Methods: Classroom observations, interviews with mentor teachers, online research.

3. In-Depth Study and Participation in Teacher-Parent Collaboration

Methods: Observing parent-teacher interactions, interviews with mentor teachers, online research.

4. Continue progressing through the Teachers' Council's E-PLC system for learning and self-development in line with professional Teaching ethics.

5. Continue carry out a set of activities for developing teacher characteristics as specified by the curriculum.

6. Developing Advanced Skills for Online Learning

Tasks: Creating a Google Classroom and populating it with a variety of activities; developing appropriate digital teaching materials.

7. Undertaking School-Specific Professional Development Tasks

Description: Completing additional tasks, as assigned by the mentor teacher or school, that contribute to future teaching competency.

8. Compiling a Professional E-Teaching Portfolio

Tasks: Developing an E-Teaching Portfolio to showcase evidence from tasks 1-5. Collaboration: Inviting mentors, administrators, supervisors, and peers to join the portfolio as a platform for Professional Learning Community (PLC) exchange.

TEACHING PROFESSION INTERNSHIP 3 (YEAR 3)

Goal/Key Objective: To design and practice a part of teacher duties.

TP - Teaching Practices

List of Required Competencies for Teaching Profession Internship 3: Practicum during the Study

1. **Design and practice a part of teacher duties** under supervision of a mentor teacher.
 2. **Design and practice a part of teaching and learning activities (learning management)** under supervision of a mentor teacher.
 3. **Design and practice a part of coordinating with students' parents** to support learning.
 4. **Continue progressing through the Teachers' Council's E-PLC system** for learning and self-development in line with professional teaching ethics.
 5. **Continue carry out a set of activities for developing teacher characteristics** as specified by the curriculum.
 6. **Implement basic Google Classroom functionality** and develop teaching materials appropriate for online learning.
 7. **Carry out any projects** assigned by the mentor teacher or the school that are beneficial for a future teaching career (varies by school).
 8. **Continuously develop an E-Teaching Portfolio** by submitting all evidence from tasks 1-7. This includes inviting the mentor teacher, administrators, university supervisors, and 1-2 peers to join their PLC-ROOM for professional learning exchange.
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TEACHING PROFESSION INTERNSHIP 4 (YEAR 4)

Goal/Key Objective: Performing the role of a teacher in a school; being responsible for teaching specific subjects.

PT - Performing as a Teacher (Full-Time for One Semester)

List of Required Competencies for Teaching Profession Internship 4: Teaching in a Specific Field of Study

1. **Perform the duties of a teacher and conduct oneself in accordance with professional ethics**, under the supervision of mentor teachers.
 2. **Conducting teaching and learning activities (learning management)** under the supervision of mentor teachers.
 3. **Coordinating with students' parents** to support student learning.
 4. **Completing the required modules in the Teachers' Council's E-PLC system** to achieve certification in professional teaching ethics.
 5. **Carry out a set of activities for developing teacher characteristics** as specified by the curriculum, until the entire set is finished within the fourth Year.
 6. **Creating and managing a fully functional Google Classroom** to support in-class instructional activities.
 7. **Carrying out any projects assigned by the mentor teacher or the school** that are beneficial for future teaching careers (varies by school).
 8. Continuously developing an E-Teaching Portfolio by uploading all evidence from tasks 1-7. This includes inviting the mentor teacher, administrators, university supervisors, and 1-2 peers to join their PLC-ROOM for professional learning exchange.
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